



St. Bartholomew School
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East Brunswick, NJ 08816
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Reverend Thomas J. Walsh, M.Div.
Pastor

Mrs. Theresa Craig, M.Ed.
Principal

August 30, 2022

Dear Parents or Guardians,

It was wonderful to see so many of you during last week's events. Thank you for taking the time to come to school. There's only a week left until we welcome our students back to school. We are so excited at the thought of students in the classrooms and hallways after the quiet summer months. Please read this letter very carefully and pay attention to the attached diagrams and directions.

After consulting with the East Brunswick Police Department we are making some changes in our arrival and dismissal procedures. This is being done with the safety and security of our school community in mind. It is important that parents/guardians of students in grades K-8 stay in their cars and in the carline (or loop). Everyone is reminded that it is unlawful to pass a school bus that is loading or unloading students. Please be mindful of our buses. Please move infant/toddler car seats to the seat behind the driver so that students can easily enter and exit the car. Also, make sure that your child in grades K-8 can buckle and unbuckle their seatbelts independently.

The doors open at 6:45 a.m. for K-8 early arrivals. Any students who arrive after 7:30 a.m. will be marked tardy. Excessive tardies will result in disciplinary action. Morning prayers will begin promptly at 7:35 a.m. Please make every effort to have your child at school no later than 7:25 a.m. to avoid stress for everyone involved.

Preschool families will park in the small lot near the church and walk their students up to the door (#12). Early arrival for PreK is at 7:00 a.m. In the event that you have a preschool child and an elementary student, all should walk to the preschool building together and then the elementary school students should proceed down the sidewalk and up the path to the building. Once you have dropped off your child, please exit the campus on the side of the church to Ryders Lane, not via the traffic light.

The following information is for families who have students in grades K-8 and no preschool students.

Arrival:

All cars and buses will enter the campus from the traffic light on Ryders Lane. Proceed around the perimeter of the parking lot. Stay within the cones. Pull up to the red brick crosswalk or other area designated for drop off and allow your child/children to exit the car on the passenger side. Students should **NEVER** exit on the driver's side of the car

*The mission of St. Bartholomew School is to love, educate and inspire
our children to live the teachings of Jesus Christ.*

and cross between the cars. Drivers should not exit their cars. Exit the parking lot via the driveway and traffic light.

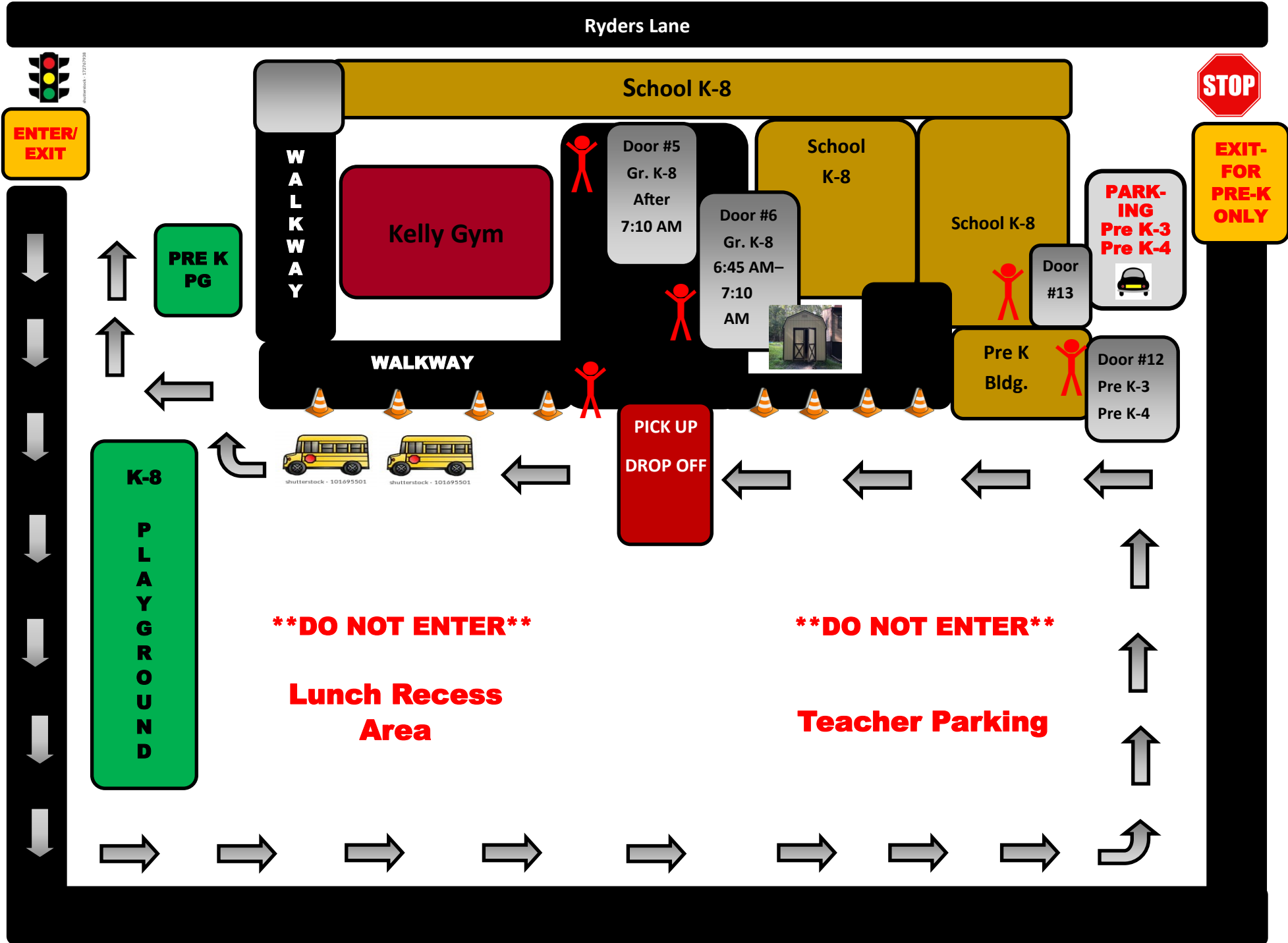
Dismissal:

Enter the campus through the driveway by the traffic light and stop to give Mr. Granelli or another staff member on duty your family name. After that, please follow the same path as the morning, around the perimeter of the parking lot and pull up near the sidewalk. While you are doing this, your family information will be given via radio to the office and your students will be sent down the path to the red crosswalk area. Students will be assisted by staff members into their cars. Drivers should not exit their cars.

Please follow the directions of the staff members on duty and be patient as we all learn this new routine. I am looking forward to working with the wonderful St. Bartholomew School community. See you soon!

Sincerely,
Mrs. Theresa Craig, M.Ed.
Principal

Arrival Drop Off / Dismissal Pick Up



 = Teacher