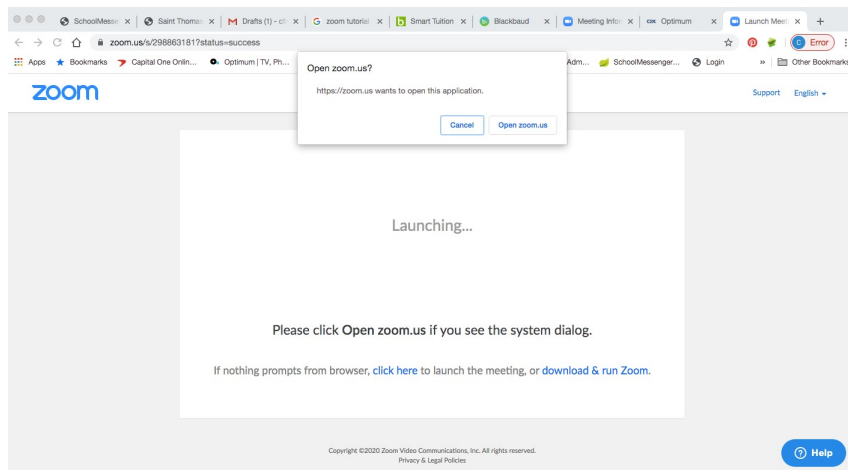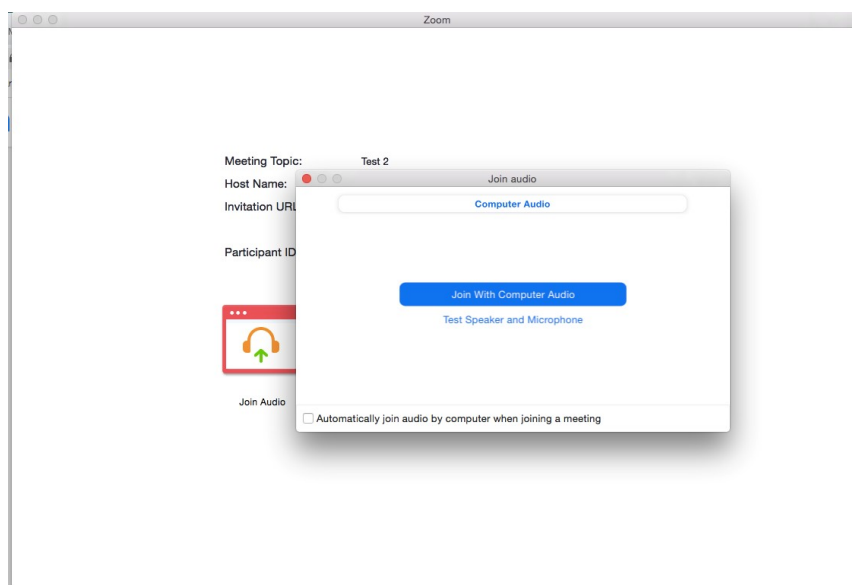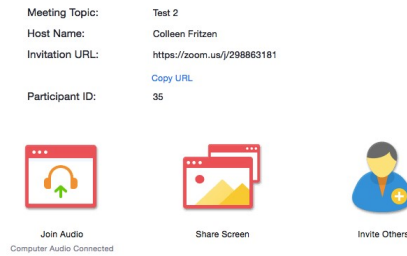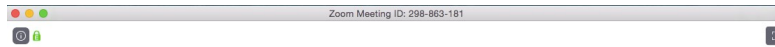# Zoom Meeting Instructions

- You will receive a link and a password to join a Zoom meeting. Do not share this with anyone else.
- When you click the link, you will be taken to the Zoom meeting. Click on, "Open Zoom meeting."

- If prompted, click "Zoom Launcher" to download the plugin for Zoom. You should only need to do this the first time you access Zoom.
- Once you enter the meeting, you will see the screen below. You should join using your computer audio.

- Once you get to the main navigation screen, follow the prompts.

- The mute icon will mute the student so that the teacher and other participants cannot hear the student.
- The Start Video icon will allow the teacher and all participants to see the student.
- The Invite icon must not be used by the student.
- The Manage Participant icon will allow you to see a list of who is attending the Zoom meeting.
- The Chat icon will allow the student to type a question or comment for the teacher. All participants can see the comments.